

**TULSA COUNTY TREASURER
EXCESS RESALE CLAIM PROCEDURES**

REVISED JULY 2024

With no exceptions, all excess resale claims are completed by the office of the Tulsa County Treasurer for execution by the claimant. To obtain a claim for excess resale, the following information must be submitted:

- If claimant is an individual, a copy of a valid state issued license/photo identification.
- If claimant is a business, documentation demonstrating the authority of the individual signing claim form to act on behalf of the business, along with driver's license/photo identification of individual signing claim form.
- In the case of a third party acting on behalf of a claimant, a notarized statement/affidavit from the claimant authorizing the third party to act on their behalf. Said notarized statement/affidavit will allow third party to pick up or have mailed to third party the claim and/or check in the name of the claimant. Signature of the claim form by an attorney in fact acting under a power of attorney will not be allowed. Claim forms must be signed by the entitled claimant. Checks will be made payable only to claimants.
- Persons wishing to inquire as to availability of funds may find this information on our website www.treasurer.tulsacounty.org. Click Properties For Sale and under Related Links, select Excess Proceeds List. This list will be updated every Monday. Information regarding availability of funds will not be given over the telephone.
- If more than one person is entitled to the excess, each person must sign the claim and other required forms. Alternatively, a claim form may be prepared for each claimant and that claimant's fractional share of the excess.
- If the prior record owner is deceased, a certified death certificate, along with an order from a probate court appointing an administrator or personal representative, or other acceptable legal documentation setting forth the heirs of the deceased.
- In the case of a name change due to marriage or divorce, a copy of the marriage license or divorce decree.

Signed claim forms along with all of the proper supporting documentation and required forms must be received in the office of the Tulsa County Treasurer within one year of the date of sale.

These procedures may vary in accordance with the circumstances of individual claims.