
MEMO

APPROVED
4/29/2024



DATE: April 24, 2024
FROM: Matney M. Ellis
Procurement Director
TO: Board of County Commissioners
SUBJECT: Agreement – Alias Forensics

A handwritten signature in black ink, appearing to read "Matney M. Ellis", with a long horizontal flourish extending to the right.

Submitted for your approval and execution is the attached agreement between the Board of County Commissioners of the County of Tulsa, Oklahoma on behalf of Tulsa County Information Technology Department and Alias Forensics for Incident Response Retainer; a cybersecurity service, specializing in preventing, detecting, and responding to cyber-attacks at a cost of \$19,800.00, as further described in the attached.

Respectfully submitted for your execution and approval.

MME / dcc

SUBMITTED FOR: The April 29, 2024 BOCC meeting agenda.

CME# 20240685



Proposal For Services Incident Response Retainer

Tulsa County

April 23, 2024

Presented To:
Joe Lord
Operations Manager
Tulsa County
218 W. 6th St.
Tulsa, OK 74119
jlord@tulsacounty.org
(918) 596-5248

Submitted By:
Tristan Clopp
Business Development Coordinator
Alias Cybersecurity
4308 Grant Blvd., Suites E/F
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tristan.clopp@aliascybersecurity.com
(405) 261-9517

CME# 20240685



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ALIAS OVERVIEW

Founded in 2010, Alias provides premier cybersecurity services, specializing in preventing, detecting, and responding to cyber-attacks. Alias specializes in advanced cybersecurity offerings, including penetration testing, compliance assessments, and incident response/breach management. Our staff consists of forensic examiners, compliance specialists, cyber and physical penetration testers, technical security executives, and security engineers with a variety of industry, platform, and security framework specialties. Our mission is to protect our clients and communities from a growing number of cyberthreats, attackers, and risks – allowing them to focus and enhance their business operations and objectives.

Our expert security professionals augment existing teams and fill gaps that organizations experience due to the increasing complexity of technology controls and resources.

The Alias approach is custom-tailored to each client's needs, compliance requirements, risks, and cybersecurity maturity through optimizing the balance between operations and security by providing the right guidance for each situation.

The team at Alias looks forward to assisting you!



BUSINESS AND TECHNICAL CONTACTS

Tulsa County Business Contact Information

Name: Joe Lord
Title: Operations Manager
Mailing Address: Tulsa County
218 W. 6th St.
Tulsa, OK 74119
E-mail: jlord@tulsacounty.org
Phone Number: (918) 596-5248

Alias Business Contact Information

Name: Tristan Clopp
Title: Business Development Coordinator
Mailing Address: Alias Cybersecurity
4308 Grant Blvd., Suites E/F
Yukon, OK 73099
E-Mail Address: tristan.clopp@aliascybersecurity.com
Phone Number: (405) 261-9517



Alias Technical Contact Information (Consulting)

Name: Tanner Shinn
Title: Security Engineering Lead
Mailing Address: Alias Cybersecurity
4308 Grant Blvd., Suites E/F
Yukon, OK 73099
E-Mail Address: tanner.shinn@aliascybersecurity.com
Phone Number: (405) 261-9517

Alias Technical Contact Information (Monitoring)

Name: Andrew Hickman
Title: Security Engineering Lead
Mailing Address: Alias Cybersecurity
4308 Grant Blvd., Suites E/F
Yukon, OK 73099
E-Mail Address: andrew.hickman@aliascybersecurity.com
Phone Number: (405) 261-9517



INCIDENT RESPONSE RETAINER

When an incident occurs, it is the responsibility of the Client to contact Alias by phone at 405-261-9517. Once communication is made, Alias will immediately start the Incident Response engagement. During the initial contact, the Client must provide Alias with as much detail as possible about the incident. The Client must further supply log data, with the assistance of Alias, to immediately begin the Incident Response investigation. Only personnel authorized by the Client are allowed to spend hours being retained by Alias.

If Alias is unable to obtain the correct data required to fulfill the investigation remotely, an Alias Incident Responder will be dispatched to the Client's on-site location for collection and assistance. Once the correct data is obtained, Alias will conduct the investigation and provide a deep analysis report (if requested by the Client) with an executive summary, detailing the entire investigation, assessment findings, remediation recommendations, and any other relevant details to the incident.

Applicable Incidents

Information security incidents which fall under the retainer agreement include but are not limited to: Website Defacement, Distributed Denial of Services (DDoS), Man in the Middle (MITM) attacks, Code Injection, Malware, Malvertising, Phishing/Whaling attacks, Ransomware, Virus and Worm Outbreaks, Rogue Software, Insider Threat Investigations, Drive-by Downloading, Wireless Access Point Compromise, Brute Force Attacks and other instances where data may have been exfiltrated, unlawfully accessed, or its integrity has been compromised.



CLIENT ACCOUNTABILITIES

The Client is accountable for providing access to all devices and systems that require forensic preservation. The Client must have the legal right to the designated computer system(s). Any travel expenses including hotel, mileage or per diem must be covered by the Client (if necessary) and agreed upon in writing by both parties. Should the Client choose to engage with Alias to address an incident, billing will begin at \$750 per hour for 30 hours, with additional time billed in 20-hour increments at the same rate. Alias recognizes the client as a OneNet customer and will be discounted by 12%, bringing the cost to \$660 per hour for 30 hours, with additional time billed in 20-hour increments at the same rate.

INITIAL INCIDENT RESPONSE ENGAGEMENT

□ **\$19,800.00** [30-Hours @ **\$660/hour**]

Extensions will be billable in 20-Hour Increments, approved in writing in advance of continued services. Billing is at the rate posted above for all extended hours. Forensic storage and expert witness services are billed separately.



CONTRACT

AGREEMENT SUMMARY

This agreement is made as of the 4/29/2024, by and between: **The Board of County Commissioners of the County of Tulsa, Oklahoma, the Client** in this agreement, and **Alias Forensics Inc.**, located in **Oklahoma**. Both parties have agreed upon payment terms as listed on the previous page to be paid in full before services are performed.

Regarding the Security Services, both parties hereby acknowledge and agree:

1. That Alias Forensics Inc. will perform the selected security services as outlined in the associated proposal.
2. That Alias Forensics Inc. will provide all proper documentation of findings throughout the engagement. Further, any accumulated data from the engagement will be provided to the Client and is not the responsibility of Alias Forensics Inc. to maintain copies of such records within our facility.
3. That the Client is responsible for all managerial decisions and functions related to the service, for designating an appropriate individual to oversee the engagement, and for proper remediation of the findings provided.
4. That the Client is granting full authorization to Alias Forensics Inc., regarding the targeted range or listing of IPs and associated computing environment for the entirety of this contract as necessary to fulfill the requirements of the engagement.
5. That the Client has the sole responsibility for adequate protection, backup of data or equipment used, and will not make a claim against Alias Forensics Inc. for lost data, re-run time, inaccurate output, work delays, or lost profits resulting from the services.



6. That Alias Forensics Inc. will not divulge any information about the Client's organization or internal environment it receives because of the engagement; all information is confidential and will be treated as such.
7. That if the retainer must be exhausted on an Incident Response engagement requiring more than the initial 30-hours, any additional service hours required beyond the retainer must be approved in writing, after which they will be billed to the client at the agreed upon discounted hourly rate above. (This does NOT include service hours for Expert Witness testimony)
8. This agreement shall be termed to coincide with The Clients fiscal year, through June 30th, and shall automatically terminate thereafter unless extended in writing by both parties under a new contract agreement.
1. Both parties hereby acknowledge and agree to the terms and conditions set forth in Alias Forensics Inc.' executed Master Service Agreement, Contract No. C2403, made by and between Alias Forensics Inc. and OneNet on Nov 13th, 2023.



SIGNATURES

DATE SIGNED: 4/29/2024


The Board of County Commissioners of the County of Tulsa, Oklahoma,
CLIENT:

Stan Sallee Chairman
PRINT: NAME AND TITLE



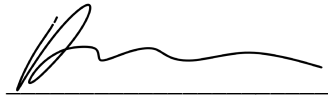
SIGNATURE: AUTHORIZED PERSONNEL

Attest:  
Michael Willis, County Clerk

APPROVED AS TO FORM

Andrew Higginbotham
Assistant District Attorney
Tulsa County – Civil Division

Alias Forensics Inc.,
SERVICE PROVIDER:

Donovan Farrow, CEO
PRINT: NAME AND TITLE



SIGNATURE: AUTHORIZED PERSONNEL