MEMO

APPROVED 10/5/2020



DATE: September 30, 2020

FROM: Megan Blackford

Assistant Procurement Director

TO: Board of County Commissioners

SUBJECT: Lease Agreement- ImageNet Consulting

Submitted for your approval and execution is the attached Equipment Lease and Service Agreement between the Board of County Commissioners on behalf of the Tulsa County Administrative Services and ImageNet Consulting for the lease of a Konica Minolta C360i multifunction printer, located at the Phoenix Rising Alternative Program, 3441 E. Archer, Tulsa, OK 74115.

Respectfully submitted for your approval and execution.

MLB / rjm

SUBMITTED FOR: The October 5, 2020 BOCC meeting agenda.

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APPROVED 10/5/2020

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Lessee Legal	Name									
	Boa	ard of County Con	nmission	ers Tul	sa (County, OK				
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City		County	_	state			Zip			Number
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Board of Co	unty Commiss	sioners Tulsa Count	ty, OK	App	rove	d as to form:				
	600					. Rea Digitally signed Date: 2020.09	ed by James	s G. Rea		
By X	I alle	e						50 -05'00' —		
Authorize	ed Signature	Title)	Assi	istan	t District Attorne	ey			
Certificate	of Acceptan	ce of Leased Equ	ipment							
We hereby acknow	ledge that on the date	indicated below we received de	elivery of all							
the equipment described in the lease numbered above. The equipment is accepted by us as the Equipment described in the Lease and is satisfactory in all respects for the										
purposes of said Lease.										
Lessee X										
	uthorized Signature		Date							
			Te	rme s	and	Conditio	ne			
			16	FIIIS C	πи	Conditio	ПЭ			
The words YOU and '	YOUR mean the Lessee.	. The words WE, US, and OUR refe	er to the Lessor.							

RENTAL ("AGREEMENT"): We agree to rent to you and you agree to rent from us the equipment listed above (Equipment). You promise to pay us the rental payment according to the payment schedule shown above. The parties intend is Agreement to be a finance lease under Article 2A of the Uniform Commercial Code and equipment will be quoted at fair market values at the end of the rental term unless otherwise specified in this Agreement. This Agreement is non-

cancelable.

2. TERM AND RENT: The initial term shall commence on the day that any of the Equipment is delivered to you (the Commencement Date). The installments of rent shall be payable in advance, at the time and in the amounts provided above.

2. TERM AND RENT: The initial term shall commence on the day that any of the Equipment is delivered to you (the Commencement Date). The installments of rent shall be payable in advance, at the time and in the amounts provided above. 2. TERM AND RENT: The initial term shall commence on to day that any of the Equipment is delivered to you (the Commencement Date). The installments of the initial term shall be absolute and subsequent payments shall be due on the same date of each successive period thereafter until all rent and any additional rent or expenses chargeable under this Agreement shall have been paid in full. Lessee obligation to pay the rent and other obligations hereunder shall be absolute and unconditional and are not subject to any abatement, set-off, defense or counter-claim for any reason whatsoever.

3. NO WARRANTIES: We are renting the Equipment to you "AS IS". WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE IN CONNECTION WITH THIS AGREEMENT. We transfer to you for the term of this Agreement any warranties made by manufacturer or supplier to us. NEITHER SUPPLIER NOR ANY AGENT OF SUPPLIER IS AN AGENT OF LESSOR OR IS AUTHORIZED TO WAIVE OR MODIFY ANY TERM OR CONDITION OF THE AGREEMENT.

- 4. OWNERSHIP: We are the owner of the Equipment and have title to the Equipment. To protect our rights in the Equipment, in the event this Agreement is determined to be a security agreement, you hereby grant to us a security interest in the Equipment and la proceeds, products, rents or profits therefrom. In state where permissible, you hereby authorize us to cause this Agreement or any statement or other instrument in respect to this Agreement showing our interest in the Equipment, including Uniform Commercial Code Financing Statements, to be filled or recorded and re-filed and re-recorded and grant us the right to execute your name therefor. You agree to execute and deliver any statement or instrument requested by us for such purpose. You agree to pay or reimburse us for any searches, filings, recordings, stamp fees or taxes related to the filing or recording of any such instrument or statement.

 5. MAINTENANCE, RISK OF LOSS AND INSURANCE: You are responsible for installing and keeping the Equipment in good working order. Except for ordinary wear and tear, you are responsible for protecting the Equipment from damage and loss of any kind. If the equipment is damaged or lost you agree to continue to pay rent. You agree during the term of this Agreement, to keep the Equipment fully insured against damage and loss, naming us as the loss payee, to obtain a general public liability insurance, policy from a company acceptable to us, including us as an additional insured on the policy. You agree to provide us certificates or other evidence of insurance. If you do not, you agree that we have the right but not the obligation to obtain such insurance, in which event you agree to pay us for all costs thereof.

 7. TAXES AND FEES: You agree to pay when due or reimburse us for all taxes (including, but not limited to, any property taxes), fees, fines and penalties relating to use or ownership of the Equipment or to this Agreement, now or hereafter imposed, levide or assessed by any state, federal or local government or agenc 4. OWNERSHIP: We are the owner of the Equipment and have title to the Equipment. To protect our rights in the Equipment, in the event this Agreement is determined to be a security agreement, you hereby grant to us a security interest in

- 11. DEFAULT AND REMEDIES: If you (a) fail to pay rent or any other payment hereunder when due; or (b) fail to perform any of the other terms, covenants or conditions of this Agreement after ten (10) days written notice; or (c) become insolvent or make an assignment for the benefit of creditors; or (d) a receiver, trustee, conservation or liquidator is appointed with or without your consent, you shall be in default under the Agreement and, we may, to extent permitted by applicable law, exercise any one or more of the following remedies; (l) declare due, sue for and receive from you the sum of all rental payments for the unpaid term of this Agreement or any schedule hereto discounted at the rate of 6% per annum and (y) the anticipated value of the Equipment at the end of the initial term or applicable renewal term of the Agreement (but in no event less than 15% of the original cost of the Equipment) discounted at the rate of 6% per annum and upon recovery of the same in full, the Equipment blackment or property; (iii) to take immediate possession of the Equipment, and to lease or sell the Equipment or any portion thereof, upon such terms as we never one of the Equipment and proper or sell the Equipment or any portion thereof, upon such terms as we never one or sell the Equipment at your expense to place reasonably designated by us. Such an addition to any other remedies provided for by law and may, to the extent permitted by law, be exercised either concurrently or separately. Exercise of any one remedy shall not be deemed an election of such remedy or to preclude the exercise of any other remedy. No failure on our part to exercise any right or remedy and no delay in exercising any right or remedy or to modify the terms of this Agreement. A waiver of default shall not be construed as a waiver of any other subsequent default. We shall retain the sum set forth above as a Security Deposit, if applicable, for your performance of your obligations hereunder. Upon lawful termination of this Agreement, we have the same r
- offs that you may have against us. In the event of a sale, assignment or transfer, we have now ard win not never to period in a very considerable.

 13. CONSENT TO JURISDICTION AND GOVERNING LAW: YOU CONSENT TO THE PERSONAL JURISDICTION OF THE COURTS OF THE STATE OF OKLAHOMA WITH RESPECT TO ANY ACTION ARISING OUT OF THIS AGREEMENT OF THE STATE OF OKLAHOMA WITH RESPECT TO ANY ACTION ARISING OUT OF THIS AGREEMENT OR THE EQUIPMENT. THIS MEANS THAT ANY LEGAL ACTION FILED AGAINST YOU MAY BE FILED IN OKLAHOMA AND THAT YOU MAY BE REQUIRED TO DEFEND AND LITIGATE ANY SUCH ACTION IN OKLAHOMA. You agree that service of process by certified mail, return receipt requested, shall be deemed the equivalent of personal service in any such action. However, nothing in the paragraph shall be construed to limit the jurisdictions in which suit may be filed by any party to this Agreement or the means of obtaining service of process in any such suit. This Agreement shall be governed by and construed according to the laws of the State of Oklahoma. TO THE EXTENT PERMITTED BY LAW, YOU WAIVE TRIAL BY JURY IN ANY ACTION AGAINST US. YOU HEREBY WAIVE ANY AND ALL RIGHTS AND REMEDIES GRANTED YOU BY SECTION 2A-508 THROUGH 2A-522 OF THE UNIFORM COMMERCIAL CODE.
- 14. CUSTOMER P.O.: You agree that any Purchase Order issued to us covering the rental of this Equipment, is issued for purposes of authorization and your internal use only, and none of its terms and conditions shall modify terms of this

15	ENTIRE AGREEMENT: This Agreement contains the entire arrangement be	etween you and us and no modifications of this	Agreement shall be effective unless in writing and signed by the parties.

			Accep	ted By	
Lessor: ImageNet Consulting, LLC	By:	RS	>	Title: Manager	Accepted On: 09/27/2020
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TIPS Contract #180103

Non-Appropriations Rider

Agreement No	ο.
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between "Lessor" ImageNet Consulting, LLC and "Lessee" Board of County Commissioners Tulsa County, OK

THIS RIDER to the above-mentioned service agreement, lease, loan or financing agreement (collectively the "Agreement") between the Lessor, acting solely as an independent funding source, and the Lessee, a government entity, is intended to be effective as of the same date as the Agreement. This Rider is hereby incorporated into the Agreement as a supplement thereto and amends the Agreement to the extent expressly provided below.

THE AGREEMENT IS HEREBY AMENDED AS FOLLOWS:

- 1. NON-APPROPRIATION OF FUNDS. In the event no, or insufficient, funds are appropriated and budgeted, in any fiscal period for payments due under the Agreement, Lessee will immediately notify Lessor, or its assignee, in writing of such occurrence, and the Agreement shall terminate, without penalty to Lessee, on the last day of the fiscal period for which appropriations have been received or made, except: (a) as to the portions of payments for which funds have been appropriated and budgeted, or are otherwise available, and (b) as to the Lessee's other obligations and liabilities under the Agreement, accruing or arising prior to or in connection with such termination. In the event of such termination, Lessee agrees to peaceably surrender possession of all Equipment to Lessor, or its assignee, on the date of such termination in the manner set forth in the Agreement. Lessor will have all legal and equitable rights and remedies under the Agreement in addition to the right to possession and control of the Equipment.
- 2. CONTINUATION OF LEASE BY LESSEE. Lessee intends to continue making the payments under the Agreement. Lessee reasonably believes that legally available funds in an amount sufficient to make all payments during the term of the Agreement can be obtained. Lessee agrees that, during the budgeting process for each budget year, the Lessee's staff will provide to the appropriate governing body proper notification of any payments due under the Agreement during the applicable budget year. Notwithstanding this covenant, if Lessee fails to appropriate funds sufficient for the payments under the Agreement, the Agreement shall terminate as provided above.
- 3. PAYMENTS TO BE UNCONDITIONAL. SUBJECT TO THE TERMS OF THIS RIDER, THE OBLIGATIONS OF LESSEE TO PAY THE PAYMENTS DUE UNDER THE AGREEMENT AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED THEREIN SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET OFF OR DEFENSE, FOR ANY REASON, INCLUDING WITHOUT LIMITATION, ANY DEFECTS, MALFUNCTIONS, BREAKDOWNS OR INFIRMITIES IN THE PROPERTY OR ANY ACCIDENT, CONDEMNATION OR UNFORESEEN CIRCUMSTANCES. THIS PROVISION SHALL NOT LIMIT LESSEE'S RIGHTS, CLAIMS OR ACTIONS AGAINST ANY EQUIPMENT VENDOR, DEALER OR MANUFACTURER.
- 4. CONTROLLING TERMS; MISCELLANEOUS. If there are any inconsistencies between the provisions of this Rider and the provisions of the Agreement, the express provisions of this Rider shall control. Except as expressly set forth in this Rider, all of the terms and conditions of the Agreement remain binding and in full force and effect as set forth in the Agreement. Lessee confirms that to date both Lessor and Lessee have fully and properly performed under the Agreement and that Lessee remains bound to Lessor by said Agreement. To the extent not otherwise defined in this Rider, the terms used herein shall have the same meaning herein as in the Agreement.

This Rider is executed below to be effective as of the date of the Agreement first given above.

Lessor:		Lessee:
ImageNe	t Consulting, LLC	Board of County Commissioners Tulsa County, OK
Signature P	· 18	Signature Sallee
Print Name:	Rocky Frost	Print Name: <u>Stan Sallee</u>
Print Title:	Vice President - Contracts	Print Title: Chairman Pro Tem
Date:	09/27/2020	Date: <u>10/5/2020</u>
Δttest:	ull lill	Approved as to form: James G. Rea District Attorney Approved as to form: District Attorney Date: 2020.09.29 11:41:05

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		Custon	ner Inforn	nation					Service Agre	ement :	# 329294		
Legal Name:	Board of County Com												
Billing Address:	Tulsa County Adminis	strative S	Services Carol		1					1			
City:	Tulsa		2444	State:	OK	Z	ip:	74127	Main Phone #:	918	3-596-5881		
Equipment Address:	Phoenix Rising Altern	ative Pro	ogram: 3441 E		1	1 7		74115		010	000 0050		
City:	Tulsa	LEM	*1	State:	OK		ip:	74115			3-833-8650		
Main Contact:	Victoria Wilson	E-Ma			tulsacoun tulsacount		_	Phone: 918-596-5881		Ext:			
Meter Contact: A/P Contact:	Gail Dawson-Turner Victoria Wilson	E-Ma E-Ma			atulsacouni		-	Phone:	918-833-8650 918-596-5881	Ext:			
A/P Contact:	Victoria Wilson	E-IVIa				, ,	_	Phone:	910-390-3881	EXI:			
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	Jam	nes G. R	Digitally signed by Jan Date: 2020.09.29 11:4	nes G. Rea 1:20 -05'00'									

Assistant District Attorney

Accepted by:

Vice President - Contracts
Title:

09/27/2020 Date:

Standard Terms & Conditions

General

- a. Upon request ImageNet Consulting, LLC will supply the manufacturer's suggested yield and fill rates. If the supply consumption exceeds the manufacturers suggested yield and fill rates by more than twenty percent (20%) ImageNet Consulting, LLC may assess a surcharge equal to the manufacturer's suggested retail price (MSRP) of the additional usage.
- b. ImageNet Consulting, LLC may reset supply items (i.e. fuser and maintenance kits) in lieu of replacement so long as print quality is not affected.
- c. ImageNet Consulting, LLC will not be obligated to provide service on Printers or Multi-Function Printers (MFP) where Customer uses (i) supplies; (ii) printer parts; or (iii) paper that does not meet manufacturer's specifications and/or Customer uses supplies or spare parts not obtained through ImageNet Consulting, LLC. ImageNet Consulting, LLC may charge its standard hourly rates to repair Printers or MFPs with service problems as a result of Customer's misuse of these items. The term supplies includes: toner, staples, developer, drums and supply modules.
- d. If the Equipment is modified, altered, or serviced by personnel other than ImageNet Consulting, LLC representative, ImageNet Consulting, LLC may charge Customer for any damage resulting from such modification, alteration, or improper service.
- e. ImageNet Consulting, LLC will not be responsible for delays, inability to provide service calls due to strikes, accidents, acts of God or any other event beyond its control. All Service under this agreement will be rendered during normal working hours of 8:00am to 5:00pm Monday through Friday unless otherwise agreed upon in writing by both parties.
- f. In the event a manufacturer discontinues parts or supplies for a specific device, the unused portion of this Agreement can be transferred to a new machine purchased through ImageNet Consulting, LLC.
- g. In the event of rising fuel costs ImageNet Consulting, LLC reserves the right to add a fuel charge to the monthly, quarterly or annual invoice.
- h. If applicable Customer may exercise the right to reduce the "Base Charge" and "images included" by up to 10%. A reduction of a greater percentage will require that this agreement be terminated and new agreement signed with new billing rates.
- 2. Coverage Excluded: This Agreement excludes the following unless otherwise specified:
 - a. __x_ Paper and staples;
 - b. Any and all equipment not listed on Schedule A or on front of this agreement; external cards, hard drives or supplemental hardware; and software;
 - c. Network Connected Equipment: Network connected equipment will be covered up to the network connection of the Printer/Multi-Function Printer ("MFP"). Issues relating to software and/or connectivity after ninety (90) days of installation will require a new scope of work at the Customer's request and does not effect this Agreement.
 - d. ____ Items damaged by Customer, including but not limited to, doors, paper trays and covers. Replacement of these items will be charged to the Customer at current ImageNet Consulting, LLC rates.
 - e. ____ It is client's responsibility to insure that any connected device meets with their network security policy, included but not limited to any malware protection.
- 3. Equipment Guidelines: All equipment covered under this Agreement must adhere to the following guidelines:
 - a. Equipment must be placed in a normal office setting with sufficient amount of space for access, free from excessive dust, humidity, temperature and ammonia or other corrosive fumes.
 - b. Equipment must always be operated on an electrical circuit, with proper current, voltage and type of outlets as specified by the original equipment manufacturer. Moreover, if stipulated by the Scope of Services Agreement, Equipment must be operated on an isolated electrical line.
 - c. Equipment must be operated within the specified operational (including usage) specifications.
 - d. Only ImageNet Consulting, LLC furnished supplies and parts may be used on the Equipment.
 - e. ImageNet Consulting, LLC supplies and parts found in equipment not covered within this agreement will be invoiced at the manufacturer's suggested MSRP.
- 4. **Additional Equipment:** Customer must immediately notify ImageNet Consulting, LLC upon installation and network connection of any additional equipment at Customer's site capable of using ImageNet Consulting, LLC supplied toner cartridges. Upon installation, such equipment will automatically be included as the Equipment under this Agreement and billed accordingly to Customer.
- 5. Back Orders. Unless otherwise noted within this agreement ImageNet Consulting, LLC may provide to customer compatible supplies if unable to receive supplies from the manufacturer due to back orders.
- 6. **Term**: This Agreement will begin on the Effective Date and continue for a term designated in the Agreement Terms section of this Agreement (the "Initial Term"). This Agreement may renew annually upon mutual agreement of both parties; unless Customer provides written notice to ImageNet Consulting, LLC of its intent to cancel the Agreement at least thirty (30) days prior to the last day of the then current term. ImageNet Consulting, LLC may cancel this Agreement at the end of each term without written notice. ImageNet Consulting, LLC reserves the right to increase contract rates annually, not to exceed 0% of the previous Base Coverage & Excess terms.
- 7. **Payment**: Payment is due thirty (30) days from date of invoice. Customer will pay all federal, state and local sales, use property, excise or other taxes imposed with respect to the equipment listed on this Agreement.
- 8. Assignment: ImageNet Consulting, LLC may sell, assign or transfer this Agreement, without notice. Customer agrees that if ImageNet Consulting, LLC sells, assigns or transfers this Agreement, the new owner will have the same rights and benefits that ImageNet Consulting, LLC now has. Customer agrees that the right of the new owner will not be subject to any claims, defenses, or set offs that you may have against us. In the event of a sale, assignment or transfer, ImageNet Consulting, LLC agrees to remain responsible for our obligations hereunder. Customer may not sell, transfer and/or assign this Agreement without the prior written consent of ImageNet Consulting, LLC, such consent not to be unreasonably withheld.
- 9. **Miscellaneous**: This Agreement supersedes all prior discussions or understandings between the parties. This Agreement cannot be changed or terminated orally. No modification of this Agreement shall be binding unless signed by both parties. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall still be construed as valid and enforceable. No waiver shall be deemed to be made by any party of any of its rights hereunder unless, the same shall be in writing signed by the waiving party and any waiver shall be a waiver only with respect to the specific instance involved and shall in no way impair the rights or obligations of any party in any respect at any other time.
- 10. **Breach or Default:** If the Customer does not pay all charges for services as provided hereunder, promptly when due: (1) ImageNet Consulting, LLC may (a) refuse to provide service or supplies for the Equipment or (b) furnish service and supplies on a C.O.D. (cash on deliver) "Per Call" basis at published rates **Jurisdiction:** This Agreement will be governed by and construed according to the laws of the State of Oklahoma applicable to agreements wholly negotiated, executed and performed in Oklahoma. It constitutes the entire Agreement between parties and may not be modified except in writing signed by duly authorized officers of ImageNet Consulting, LLC and the Customer.
- 1. OTHER THAN THE OBLIGATIONS SET FORTH HEREIN, IMAGENET CONSULTING, LLC DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY FOR USE OR FITNESS FOR A PARTICULAR PURPOSE. SAVE AND EXCEPT FOR IT'S OWN NEGLIGENCE OR WILLFUL CONDUCT, IMAGENET CONSULTING, LLC WILL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES ARISSING OUT OF THE PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF THE USE OF THE EQUIPMENT AND THE CUSTOMER HEREBY WAIVES ANY CLAIMS RELATED THERETO.

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