### **MEMO**

# APPROVED 07/20/2020



DATE: July 14, 2020

FROM: Matney M. Ellis

Procurement Director

TO: Board of County Commissioners

SUBJECT: Agreement - ImageNet Consulting, LLC

Submitted for your approval and execution is the attached Equipment Lease and Service Agreement between the Board of County Commissioners on behalf of the Tulsa County Sheriff's Office and ImageNet Consulting, LLC for lease and service of one (1) Canon C5535i III machine to be located in the Sheriff's Secretary office at 303 W 1st Street, Tulsa, Oklahoma 74103.

Respectfully submitted for your approval and execution.

MME / mlb

SUBMITTED FOR: The July 20, 2020 BOCC meeting agenda.

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## **APPROVED**

- IIIIage	nsulting	07/20,	/20	20 <b>Equi</b>	oment Lea	se /	Agree	ement # 326419	
Lessee Information Equipment Lease Agreement # 326419									
Lessee Legal Name									
Board of County Commissioners Tulsa County, OK on Behalf of the Tulsa County Sheriff's Office  Street Address 303 W 1st St									
City	County	State		Zip		_	Phone Number		
Tulsa	Tulsa	Oklaho		1 40	74103		918-596-5601		
Mala and Torre	Equipment D				414-			On sink Neurob on	
Canon	Make and Type         Quantity         Model           Canon         1         C5535i							Serial Number	
Canon		00000111		miller i misher, or o, i ax					
Address:			LC	hv:	County:	1 0	tate:	Zip:	
1 0 40	1st: Sheriff's Secr	etary	City: Tulsa		Tulsa OK			74103	
		-	- D-						
	erm in Months	Terms and	Pa	yment Sched	Lease	Davr	nont		
'	60					95.00			
Lessee (Full Legal Name) Board of County Con mi	ssioners Tulsa Coun	v. OK App	roved	as to form:	ılsa County Ap	prov	al:		
	4		James G. Rea Digitally signed by James G. Rea Date: 2020 07.13 16:59:08-0500						
By Authorized Signature	dlv Ch	airman Assi	Assistant District Attorney						
Certificate of Acceptance of Leased Equipment We hereby acknowledge that on the date indicated below we received delivery of all the equipment described in the lease numbered above. The equipment is accepted by us as the Equipment described in the Lease and is satisfactory in all respects for the purposes of said Lease.  Lessee X  Authorized Signature			Attest: Michael Willis, County Clerk						
The words YOU and YOUR mean the Lessee. The words WE, US, and OUR refer to the Lessor.  1. RENTAL ("AGREEMENT"): We agree to rent to you and you agree to rent from us the equipment listed above (Equipment). You promise to pay us the rental payment according to the payment schedule shown above. The parties inlend this Agreement to be a finance lease under Article 2A of the Uniform Commercial Code and equipment will be quoted at fair market values at the end of the rental term unless otherwise specified in this Agreement. This Agreement is non-cancelable.									
2. TERM AND RENT: The initial term shall commence on the day that any of the Equipment is delivered to you (the Commencement Date). The installments of rent shall be payable in advance, at the time and in the amounts provided above, commencing on the Commencement Date and subsequent payments shall be due on the same date of east excessive period thereafter until all rent and any additional rent or expenses chargeable under this Agreement shall have been paid in full. Lessee obligation to pay the rent and other obligations hereunder shall be absolute and unconditional and are not subject to any abatement, sel-off, defense or counter-claim for any reason whatsoever, 3. NO WARRANTIES COMENTIAL TO INCLIDING WARRANTIES OF THE AGREEMENT.  4. OWNERSHIP: We are the owner of the Equipment and have tille to the Equipment or provide and the provide of the Equipment and all proceeds, products, rents or provide the provide warrant and all proceeds, products, rents or provide warrant and all proceeds, products, rents or provide the provide warrant and all proceeds, products, rents or provide the provide warrant to the provide warrant									

remedies provided for by law and may, to the extent permitted by law, be exercised either concurrently or separately. Exercise of any one remedy shall not be deemed an election of such remedy or to preclude the exercise of any other remedy. No fallure on our part to exercise any right or remedy and no delay in exercising any right or remedy shall operate as a waiver of any right or remedy or to modify the terms of this Agreement, A waiver of default shall not be construed as a waiver of any other subsequent default. We shall retain the sum set forth above as a Security Deposit, if applicable, for your performance of your obligations hereunder. Upon lawful termination of this Agreement, provided you are not in default, the Security Deposit, if applicable, shall be returned to you. No interest shall be paid upon said Security Deposit. In the event of default we may apply said Security Deposit to cure any default.

12. ASSIGNMENT: YOU HAVE NO RIGHT TO SELL, TRANSFER, ASSIGN THIS AGREEMENT OR SUBLEASE THE EQUIPMENT. We may sell, assign or transfer this Agreement, without notice. You agree that if we sell, assign or transfer this Agreement, the new owner will have the same rights and benefits that we have now and will not have to perform any of our obligations. You agree that the right of the new owner will not be subject to any claims, defenses, or set offs that you may have against us, in the event of a saie, assignment or transfer, we agree to remain responsible for our obligations hereunder.

13. CONSENT TO JURISDICTION AND GOVERNING LAW: YOU CONSENT TO THE PERSONAL JURISDICTION OF THE COURTS OF THE STATE OF OKLAHOMA WITH RESPECT TO ANY ACTION ARISING OUT OF THIS AGREEMENT OR THE EQUIPMENT. THIS MEANS THAT ANY LEGAL ACTION FILED AGAINST YOU MAY BE FILED IN OKLAHOMA AND THAT YOU MAY BE REQUIRED TO DEFEND AND LITTIGATE ANY SUCH ACTION IN OKLAHOMA, AND THAT YOU MAY BE REQUIRED TO DEFEND AND LITTIGATE ANY SUCH ACTION IN Which Agreement or the means of obtaining service of process in any such suit. This Agreement sha

14. CUSTOMER P.O.: You agree that any Purchase Order issued to us covering the rental of this Equipment, is issued for purposes of authorization and your internal use only, and none of its terms and conditions shall modify terms of this

Agreement.

15. ENTIRE AGREEMENT: This Agreement contains the entire arrangement between you and us and no modifications of this Agreement shall be effective unless in writing and signed by the parties.

Accepted By						
Lessor: ImageNet Consulting, LLC	By	2	Title: Manager	Accepted On: 7-/- Z o		
TIPS Contract #180103	-/>					

+ Imac	reiver									
	Customer Information					Service Agreement # 326419				
Legal Name:	Board of County Com	missioners	Tulsa County,	OK on Bel	nalf on the Tuls	a County	Sheriff's Office			
Billing Address:	303 W 1st St									
City:	Tulsa			State: OF	Zip	: 7410	3 Main Phone #:	91	918-596-5601	
Equipment Address:	303 W 1st St: Sheriff	s Secretary	/			177				
City:	Tulsa			State: OF	Zip		3 Phone #:			
Main Contact:	Trey O'Neal	E-Mail:		toneal@tcs	o.org	Phone:	918-591-6148	8-591-6148 Ext:		
Meter Contact:	Daniel Lutz	E-Mail:		dlutz@tcso	.org	Phone:	918-894-2588	Ext:		
A/P Contact:	Trey O'Neal	E-Mail:		toneal@tcs	o.org	Phone:	918-591-6148	Ext:		
			Equipme	nt Desc	ription					
Make	Model		Serial #	18	Make		Model	Se	Serial #	
Canon	C5535i III		00110111	10	11.200.420		1.1000		DOI 1661 II	
Callon	C33331 III	4		100						
		1								
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Term in	Months	Ba	se to be billed	in advance		C	Overages/Images to be billed:			
		5	Monthly Quarterly			Monthly Quarterly				
6	50			<b>1</b> (accessors)		Within D Courterly				
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= Parts, Drums, La	bor & I oner	N	Ionthly Base	Charge: \$3	34.00					
= Parts, Drums, La	bor, Toner & Staples	<b>=</b>				7		r —	_	
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	= Compatible		Color images included:			0 images/overages billed @: .05 per imag				
Supplies			Color images included: 500 imag				soverages office (a).	1 .03	per mage	
overhaul, such repagreement of both execution of this at 2. Quick-Response Tailor and reporting tools 4. Quality Assurance and reporting tools 4. Web-Based Suppedispatch, supply of 5. Meter Reading: Consulting, LLC networked equipm If no meter is receif and replace with a new look of the consulting	Fechnical Service: In acciding unlimited service calkits, developer and imaginous and exceptions.  e: ImageNet Consulting, b: Performance reviews mort Services: ImageNet Consulting, customer may report meternay activate and use monited and activate and use monited and activate and use monited. ImageNet Consulting All correspondence relational Consulting activates and make available and ages to make available and ages to make available and ages to affect the object of the consulting and the consulting a	Customer ent to be in ordance wills, parts (as ag drums ar LLC will en ay be scheet onsulting, the available are either by toring softward will be agent will be and design contact's available; LLC rese and design contact's available; LLC will will provide will cover the scope of new scope	at current Image stalled by Image that the selected "sclassified by the classified at the classified by the classified b	Service Plate e manufaction quipment list e equipment etc requisite le its standar etconsulting accimile, or interer readin providing accimile, or interer readin providing accimile, or interer eradin providing accimile, or interer eradin providing accimile, or interest for generation this agree etc for generation this assure (4) work. Connectivity of work to be y (90) days of to any issue	ting, LLC rates. ting, LLC as par ting, LLC as par a" listed above In trers) and consur sted above or att- uptime through ad web-based sup com. ImageNet Consu gs as well as rep trees to allow Im meters to estima ment are to be so al administration dignment, Custor stations during in try Information S to performed during of the initial set us that arise after	Such repart of this age mageNet Comable suppached sche ImageNet outling, LLC out service nageNet Coute any requent via regimer shall printial install heet ("CIS ing the initiup are independent of this pare independent of the pare independent of this pare independent of the pare independent of this pare independent of this pare independent of the pare independent of the pare independent of this pare independent of the pare independent	irs will be performed a reement will be covered consulting, LLC will polies including: maintendule(s) for the term of Consulting, LLC performs including but not like the consulting but not like the consulting, LLC to collect including but not like the consulting, LLC to collect including but not like the consulting, LLC to collect including but not like the consulting, LLC to collect including but not like the consulting, LLC to collect including but not like the consulting, LLC to collect including but not like the consulting b	and charged upon in rovide ser nance kits the Agree ormance manned to:  g tool. Imply levels the process be nated to:  yment stanned to:  stations we of any equent. Issuent. At the constant of the control of the cont	ed only upon installation and all so, transfer kits, ement with the management service call mageNet is for so when needed. So willing, epartment at:  attus of the solution of the culting, LLC will be subject the purchase relating to the Customer's	
charges that may apply	will not be performed unle	os ooui pai	nes nave agreed	i io anu exec	анов а нем всор	OI WOIK.	TIPS Contract #18	0103	Initial	
Board of County Com	missioners Tulsa County	OK Autho	rized Signature:	ImageNe	t Consulting, LL	C Authorize	ed Signature:	- 63		
,	,	Approve	d as to form:		-					
		James G.	Rea Digitally signed by James G	05'00'						
The A	7		District Attorney	7	-50		Mana	gor	7-1-2	
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Accepted by:/	Ti	tle:	Date:	Accepted	ı by:		Title:		Date:	

#### **Standard Terms & Conditions**

#### General

- a. Upon request ImageNet Consulting, LLC will supply the manufacturer's suggested yield and fill rates. If the supply consumption exceeds the manufacturers suggested yield and fill rates by more than twenty percent (20%) ImageNet Consulting, LLC may assess a surcharge equal to the manufacturer's suggested retail price (MSRP) of the additional usage.
- b. ImageNet Consulting, LLC may reset supply items (i.e. fuser and maintenance kits) in lieu of replacement so long as print quality is not affected.
- c. ImageNet Consulting, LLC will not be obligated to provide service on Printers or Multi-Function Printers (MFP) where Customer uses (i) supplies; (ii) printer parts; or (iii) paper that does not meet manufacturer's specifications and/or Customer uses supplies or spare parts not obtained through ImageNet Consulting, LLC. ImageNet Consulting, LLC may charge its standard hourly rates to repair Printers or MFPs with service problems as a result of Customer's misuse of these items. The term supplies includes: toner, staples, developer, drums and supply modules.
- d. If the Equipment is modified, altered, or serviced by personnel other than ImageNet Consulting, LLC representative, ImageNet Consulting, LLC may charge Customer for any damage resulting from such modification, alteration, or improper service.
- e. ImageNet Consulting, LLC will not be responsible for delays, inability to provide service calls due to strikes, accidents, acts of God or any other event beyond its control. All Service under this agreement will be rendered during normal working hours of 8:00am to 5:00pm Monday through Friday unless otherwise agreed upon in writing by both parties.
- f. In the event a manufacturer discontinues parts or supplies for a specific device, the unused portion of this Agreement can be transferred to a new machine purchased through ImageNet Consulting, LLC.
- g. In the event of rising fuel costs ImageNet Consulting, LLC reserves the right to add a fuel charge to the monthly, quarterly or annual invoice.
- h. If applicable Customer may exercise the right to reduce the "Base Charge" and "images included" by up to 10%. A reduction of a greater percentage will require that this agreement be terminated and new agreement signed with new billing rates.
- 2. Coverage Excluded: This Agreement excludes the following unless otherwise specified:
  - a. x Paper and staples
  - b. Any and all equipment not listed on Schedule A or on front of this agreement; external cards, hard drives or supplemental hardware; and software;
  - Network Connected Equipment: Network connected equipment will be covered up to the network connection of the Printer/Multi-Function Printer ("MFP"). Issues relating to software and/or connectivity after ninety (90) days of installation will require a new scope of work at the Customer's request and does not effect this Agreement.
  - d. \_\_\_\_ Items damaged by Customer, including but not limited to, doors, paper trays and covers. Replacement of these items will be charged to the Customer at current ImageNet Consulting, LLC rates.
  - e. \_\_\_\_ It is client's responsibility to insure that any connected device meets with their network security policy, included but not limited to any malware protection.
- 3. Equipment Guidelines: All equipment covered under this Agreement must adhere to the following guidelines:
  - a<sub>th</sub> Equipment must be placed in a normal office setting with sufficient amount of space for access, free from excessive dust, humidity, temperature and ammonia or other corrosive fumes.
  - b. Equipment must always be operated on an electrical circuit, with proper current, voltage and type of outlets as specified by the original equipment manufacturer. Moreover, if stipulated by the Scope of Services Agreement, Equipment must be operated on an isolated electrical line.
  - c. Equipment must be operated within the specified operational (including usage) specifications.
  - d. Only ImageNet Consulting, LLC furnished supplies and parts may be used on the Equipment.
  - e. ImageNet Consulting, LLC supplies and parts found in equipment not covered within this agreement will be invoiced at the manufacturer's suggested MSRP
- 4. Additional Equipment: Customer must immediately notify ImageNet Consulting, LLC upon installation and network connection of any additional equipment at Customer's site capable of using ImageNet Consulting, LLC supplied toner cartridges. Upon installation, such equipment will automatically be included as the Equipment under this Agreement and billed accordingly to Customer.
- 5. Back Orders. Unless otherwise noted within this agreement ImageNet Consulting, LLC may provide to customer compatible supplies if unable to receive supplies from the manufacturer due to back orders.
- 6. Term: This Agreement will begin on the Effective Date and continue for a term designated in the Agreement Terms section of this Agreement (the "Initial Term"). This Agreement may renew annually upon mutual agreement of both parties; unless Customer provides written notice to ImageNet Consulting, LLC of its intent to cancel the Agreement at least thirty (30) days prior to the last day of the then current term. ImageNet Consulting, LLC may cancel this Agreement at the end of each term without written notice, ImageNet Consulting, LLC reserves the right to increase contract rates annually, not to exceed 0% of the previous Base Coverage & Excess terms.
- 7. Payment: Payment is due thirty (30) days from date of invoice. Customer will pay all federal, state and local sales, use property, excise or other taxes imposed with respect to the equipment listed on this Agreement.
- 8. Assignment: ImageNet Consulting, LLC may sell, assign or transfer this Agreement, without notice. Customer agrees that if ImageNet Consulting, LLC sells, assigns or transfers this Agreement, the new owner will have the same rights and benefits that ImageNet Consulting, LLC now has. Customer agrees that the right of the new owner will not be subject to any claims, defenses, or set offs that you may have against us. In the event of a sale, assignment or transfer, ImageNet Consulting, LLC agrees to remain responsible for our obligations hereunder. Customer may not sell, transfer and/or assign this Agreement without the prior written consent of ImageNet Consulting, LLC, such consent not to be unreasonably withheld.
- 9. Miscellaneous: This Agreement supersedes all prior discussions or understandings between the parties. This Agreement cannot be changed or terminated orally. No modification of this Agreement shall be binding unless signed by both parties. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall still be construed as valid and enforceable. No waiver shall be deemed to be made by any party of any of its rights hereunder unless, the same shall be in writing signed by the waiving party and any waiver shall be a waiver only with respect to the specific instance involved and shall in no way impair the rights or obligations of any party in any respect at any other time.
- 10. **Breach or Default:** If the Customer does not pay all charges for services as provided hereunder, promptly when due: (1) ImageNet Consulting, LLC may (a) refuse to provide service or supplies for the Equipment or (b) furnish service and supplies on a C.O.D. (cash on deliver) "Per Call" basis at published rates **Jurisdiction:** This Agreement will be governed by and construed according to the laws of the State of Oklahoma applicable to agreements wholly negotiated, executed and performed in Oklahoma. It constitutes the entire Agreement between parties and may not be modified except in writing signed by duly authorized officers of ImageNet Consulting, LLC and the Customer.
- 11. OTHER THAN THE OBLIGATIONS SET FORTH HEREIN, IMAGENET CONSULTING, LLC DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY FOR USE OR FITNESS FOR A PARTICULAR PURPOSE. SAVE AND EXCEPT FOR IT'S OWN NEGLIGENCE OR WILLFUL CONDUCT, IMAGENET CONSULTING, LLC WILL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES ARISING OUT OF THE PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF THE USE OF THE EQUIPMENT AND THE CUSTOMER HEREBY WAIVES ANY CLAIMS RELATED THERETO.

Initial

### **Non-Appropriations Rider**

Agreement No.

326419

between "Lessor" ImageNet Consulting, LLC and "Lessee" Board of County Commissioners Tulsa County, OK

THIS RIDER to the above-mentioned service agreement, lease, loan or financing agreement (collectively the "Agreement") between the Lessor, acting solely as an independent funding source, and the Lessee, a government entity, is intended to be effective as of the same date as the Agreement. This Rider is hereby incorporated into the Agreement as a supplement thereto and amends the Agreement to the extent expressly provided below.

#### THE AGREEMENT IS HEREBY AMENDED AS FOLLOWS:

- 1. NON-APPROPRIATION OF FUNDS. In the event no, or insufficient, funds are appropriated and budgeted, in any fiscal period for payments due under the Agreement, Lessee will immediately notify Lessor, or its assignee, in writing of such occurrence, and the Agreement shall terminate, without penalty to Lessee, on the last day of the fiscal period for which appropriations have been received or made, except: (a) as to the portions of payments for which funds have been appropriated and budgeted, or are otherwise available, and (b) as to the Lessee's other obligations and liabilities under the Agreement, accruing or arising prior to or in connection with such termination. In the event of such termination, Lessee agrees to peaceably surrender possession of all Equipment to Lessor, or its assignee, on the date of such termination in the manner set forth in the Agreement. Lessor will have all legal and equitable rights and remedies under the Agreement in addition to the right to possession and control of the Equipment.
- 2. CONTINUATION OF LEASE BY LESSEE. Lessee intends to continue making the payments under the Agreement. Lessee reasonably believes that legally available funds in an amount sufficient to make all payments during the term of the Agreement can be obtained. Lessee agrees that, during the budgeting process for each budget year, the Lessee's staff will provide to the appropriate governing body proper notification of any payments due under the Agreement during the applicable budget year. Notwithstanding this covenant, if Lessee fails to appropriate funds sufficient for the payments under the Agreement, the Agreement shall terminate as provided above.
- 3. PAYMENTS TO BE UNCONDITIONAL. SUBJECT TO THE TERMS OF THIS RIDER, THE OBLIGATIONS OF LESSEE TO PAY THE PAYMENTS DUE UNDER THE AGREEMENT AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED THEREIN SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET OFF OR DEFENSE, FOR ANY REASON, INCLUDING WITHOUT LIMITATION, ANY DEFECTS, MALFUNCTIONS, BREAKDOWNS OR INFIRMITIES IN THE PROPERTY OR ANY ACCIDENT, CONDEMNATION OR UNFORESEEN CIRCUMSTANCES. THIS PROVISION SHALL NOT LIMIT LESSEE'S RIGHTS, CLAIMS OR ACTIONS AGAINST ANY EQUIPMENT VENDOR, DEALER OR MANUFACTURER.
- 4. CONTROLLING TERMS; MISCELLANEOUS. If there are any inconsistencies between the provisions of this Rider and the provisions of the Agreement, the express provisions of this Rider shall control. Except as expressly set forth in this Rider, all of the terms and conditions of the Agreement remain binding and in full force and effect as set forth in the Agreement. Lessee confirms that to date both Lessor and Lessee have fully and properly performed under the Agreement and that Lessee remains bound to Lessor by said Agreement. To the extent not otherwise defined in this Rider, the terms used herein shall have the same meaning herein as in the Agreement.

This Rider is executed below to be effective as of the date of the Agreement first given above.

Michael Willis, County Clerk

Lessor:		Lessee:
ImageNet	Consulting, LLC	Board of County Commissioners Tulsa County, OK
Signature 🕨	Figh	Signature Signature
Print Name:	Ben Berghull	Print Name: Ron Peters
Print Title:	Manager	Print Title: Chairperson, Board of County Commissioners of the County of Tulsa
Date: _	7-1-20	Date: 07/20/2020
		Approved as to form:
	0001:00	James G. Rea Digitally signed by James G. Rea Date: 2020.07.13 16:59:46-05'00'
	Millingh	Assistant District Attorney

Assistant District Attorney