MEMO



DATE: September 9, 2020

FROM: Matney M. Ellis Procurement Director

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- TO: Board of County Commissioners
- SUBJECT: Lease and Service Agreement- ImageNet Consulting, LLC

APPROVED

09/14/2020

Submitted for your approval and execution is the attached Lease and Service Agreement between the Board of County Commissioners on behalf of Tulsa County Administrative Services and ImageNet for Konica Minolta equipment model# C450i located at Early Settlement Mediation, 600 Civic Ctr. Suite 108, Tulsa, Oklahoma 74103.

This agreement is respectfully submitted for your approval and execution.

MME / jdf

SUBMITTED FOR: The September 14, 2020 meeting agenda.

+ImageNet

Equipment Lease Agreement # 328138

Lessee Information								
Lessee Legal Name Board of County Commissioners Tulsa County, OK								
Street Address Tulsa County Administrative Services Carol Crowson Annex Bldg. 633 West 3rd								
City	County	State	Zip					
Tulsa	Tulsa	Oklahoma	74127					
Equipment Description								
Make and Type Quantity Model			Attachments		Serial Number			
Konica Minolta	1	C450i	Inner Staple, CFU, Fax, HF	P, Side Table	e Table			
Location Address: Early Settlem	l ent Mediation: 600 Civ	vic Ctr. Suite 108	ty: County: ulsa Tulsa	State: OK	Zip: 74135			
		Terms and Pa	vment Schedule					
Terms and Payment Schedule Term in Months Lease Payment								
	60		\$170.20					
Lessee (Full Legal Name)			Tulsa County	Approval:				
Board of County Confimiss	sioners Tulsa Count	, pp. et al.						
By X	Chai	man James G. I	Rea Digitally signed by James G. Rea Date: 2020.09.02 18:30:34 -05'00'		N CLERK MIC			
Authorized Signature	Title	Assistant [District Attorney					
Certificate of Acceptance of Leased Equipment We hereby acknowly ge that on the date indicated below we received delivery of all the equipment described in the lease numbered above. The equipment is accepted by us as the Equipment described in the Lease and is satisfactory in all respects for the purposes of said Lease.								
Lessee X								
Authorized Signature		Date						
		Terms and	d Conditions					
Provide YOU and YOUR mean the Lesses. The words WE, US, and OUR rife to the Lesse The words YOU and YOUR mean the Lesses. The words WE, US, and OUR rife to the Lesse The words YOU and YOUR mean the Lesses. The words WE, US, and OUR rife to the Lesse The words YOU and YOUR mean the Lesses. The words WE, US, and OUR rife to the Lesse The words YOU and YOUR mean the Lesses. The words WE, US, and OUR rife to the Lesse The words YOU and YOUR mean the Lesses. The words WE, US, and OUR rife to the Lesse The Auditor and the and the words and the Andel Add In Hubbron Commendation The Auditor and the and the words and the Andel Add In Hubbron Commendation The Auditor and the and the and the Andel Add In Hubbron Commendation The Auditor and the and the Andel Add In Hubbron Commendation The Auditor Add In Auditor Add In Auditor The Auditor The Auditor Add In Auditor The Auditor								
Lessor:	By:	Acce	pted By	Accepted (Du.			
ImageNet Consulting, L		KS-	Manager		08/24/2020			

APPROVED 09/14/2020

80103



Non-Appropriations Rider

Agreement No.

between "Lessor" ImageNet Consulting, LLC

and "Lessee" Board of County Commissioners Tulsa County, OK

THIS RIDER to the above-mentioned service agreement, lease, loan or financing agreement (collectively the "Agreement") between the Lessor, acting solely as an independent funding source, and the Lessee, a government entity, is intended to be effective as of the same date as the Agreement. This Rider is hereby incorporated into the Agreement as a supplement thereto and amends the Agreement to the extent expressly provided below.

THE AGREEMENT IS HEREBY AMENDED AS FOLLOWS:

1. NON-APPROPRIATION OF FUNDS. In the event no, or insufficient, funds are appropriated and budgeted, in any fiscal period for payments due under the Agreement, Lessee will immediately notify Lessor, or its assignee, in writing of such occurrence, and the Agreement shall terminate, without penalty to Lessee, on the last day of the fiscal period for which appropriations have been received or made, except: (a) as to the portions of payments for which funds have been appropriated and budgeted, or are otherwise available, and (b) as to the Lessee's other obligations and liabilities under the Agreement, accruing or arising prior to or in connection with such termination. In the event of such termination, Lessee agrees to peaceably surrender possession of all Equipment to Lessor, or its assignee, on the date of such termination in the manner set forth in the Agreement. Lessor will have all legal and equitable rights and remedies under the Agreement in addition to the right to possession and control of the Equipment.

2. CONTINUATION OF LEASE BY LESSEE. Lessee intends to continue making the payments under the Agreement. Lessee reasonably believes that legally available funds in an amount sufficient to make all payments during the term of the Agreement can be obtained. Lessee agrees that, during the budgeting process for each budget year, the Lessee's staff will provide to the appropriate governing body proper notification of any payments due under the Agreement during the applicable budget year. Notwithstanding this covenant, if Lessee fails to appropriate funds sufficient for the payments under the Agreement, the Agreement shall terminate as provided above.

3. PAYMENTS TO BE UNCONDITIONAL. SUBJECT TO THE TERMS OF THIS RIDER, THE OBLIGATIONS OF LESSEE TO PAY THE PAYMENTS DUE UNDER THE AGREEMENT AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED THEREIN SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET OFF OR DEFENSE, FOR ANY REASON, INCLUDING WITHOUT LIMITATION, ANY DEFECTS, MALFUNCTIONS, BREAKDOWNS OR INFIRMITIES IN THE PROPERTY OR ANY ACCIDENT, CONDEMNATION OR UNFORESEEN CIRCUMSTANCES. THIS PROVISION SHALL NOT LIMIT LESSEE'S RIGHTS, CLAIMS OR ACTIONS AGAINST ANY EQUIPMENT VENDOR, DEALER OR MANUFACTURER.

4. CONTROLLING TERMS; MISCELLANEOUS. If there are any inconsistencies between the provisions of this Rider and the provisions of the Agreement, the express provisions of this Rider shall control. Except as expressly set forth in this Rider, all of the terms and conditions of the Agreement remain binding and in full force and effect as set forth in the Agreement. Lessee confirms that to date both Lessor and Lessee have fully and properly performed under the Agreement and that Lessee remains bound to Lessor by said Agreement. To the extent not otherwise defined in this Rider, the terms used herein shall have the same meaning herein as in the Agreement.

This Rider is executed below to be effective as of the date of the Agreement first given above.

Lessor:		Lessee:			
ImageNet Consulting, LLC		Board of County Commissioners Tulsa County, OK			
Signature 🕨	- 18	Signature	Alter		
Print Name:	Rocky Frost	Print Name:	Ron Peters		
Print Title:	Vice President - Contracts	Print Title:	Chairman		
Date:	08/24/2020	Date:	09/14/2020		
Attest: Michael Willis, County Clerk Approved as to form: <u>Michael Willis, County Clerk</u> Approved as to form: <u>James G. Rea</u> <u>Digitally signed by James G. Rea</u> <u>Digitally signed by James G. Rea</u> <u>Digitally signed by James G. Rea</u> <u>0.500</u> Assistant District Attorney					

+ImageNet

Consultin	-	~ . ~ ~									
		Customer Inform					Service Agre	Service Agreement # 328138			
Legal Name:	Board of County Commissioners Tulsa County, OK										
Billing Address:	Tulsa County Administrative Services Carol Crowson Annex Bldg. 633 West 3rd										
City:		Tulsa State: OK Zip: 74127 Main Phone #: 918-596-5881							-596-5881		
Equipment Address:	Early Settlement Mediation, 600 Civic Center Suite 160						019	-596-5901			
City: Main Contact:	Tulsa Victoria Wilson	E-Mail:	E-Mail: Vwilson@tulsacounty.			Zip: 74135 Phone #: rg Phone: 918-596-5881		Ext:	-390-3901		
Meter Contact:	Susan Johnson	E-Mail:		on@tulsacount		Phone:	918-596-7786	Ext:			
A/P Contact:	Victoria Wilson	E-Mail:		on@tulsacount		Phone:	918-596-5881	Ext:			
AP Contact: Victoria Wilson E-Mail: Vwison@tursacounty.org Phone: 918-596-5881 Ext: Equipment Description											
Mala	Madal						Madal	C	•• 1 //		
Make	Model	Serial #	Serial #		Make		Model		Serial #		
Konica Minolta	C450i										
				-							
				nt Terms							
Term in	Months	Base to be bil	led in a	dvance:		0	Overages/Images to be billed:				
6	0	Monthly	Q	uarterly			Monthly Quarterly				
0	0		_ `	2							
Ser	vice Plan		Base	Payment	& Over	rage / C	Cost per Image	Terms			
			Duse	1 uj 1110110		"go / c		1011115			
= Parts, Drums & I	Labor										
= Parts, Drums, Lal	hor & Toner	N	CI	¢ 0							
		Monthly Ba	ise Cha	rge: \$.0							
\boxtimes = Parts, Drums, La											
\boxtimes = OEM Supplies	\Box = Compatible	BW	BW images included: 0 images			/overages billed @:	.008	per image			
Supplies		Color	Color images included: 0 images			overages billed @:	.048	per image			
11			0								
Standard Services I. Implementation: ImageNet Consulting, LLC will inspect any existing equipment currently located at Customer's site and is to be covered under this Agreement to determine that it is in good mechanical condition prior to this Agreement's Effective Date. Should the equipment require significant repair or overhault, such repairs may be charged to the Customer at current ImageNet Consulting, LLC as part of this agreement will be performed and charged only upon agreement of both parties. Any new equipment to be installed by ImageNet Consulting, LLC as part of this agreement will be covered upon installation and execution of this agreement. 2. Quick-Response Technical Service: In accordance with the selected "Service Plam" listed above mageNet Consulting, LLC will provide service and all maintenance, including unlimited service calls, parts (as classified by the manufacturers) and consumable supplies including: maintenance kits, transfer kits, fuser kits, process kits, developer and imaging drums and toner on the equipment listed above or attached schedule(s) for the term of the Agreement with the following stipulations and exceptions. 3. Quality Assurance: ImageNet Consulting, LLC will ensure reasonable equipment uptime through ImageNet Consulting but not limited to: service call dispatch, supply orders, and meter-read input available at www.imagenetconsulting.com. 3. Meter Reading: Customer may report meters either by phone, email, fassimile, or ImageNet Consulting, LLC to collect meters when needed. 1. In one trais received, ImageNet Consulting to the trais of the univer is process biling. 3. Correspondence: All correspondence relating to the notifications within this agreement are to be sent via registered letter to the Consulting, LLC will process beling. 3. Correspondence: All correspondence relating to the notifications within this agreement are to be sent via registered letter to installation of any equipment that requires software or connectivity. The CIS form will cover the entire scope											
1 pt	The of	airman 09/14/2	020	KE	~		V/D Contracta	00	01/2020		
Accepted by:		airman 09/14/2 tle: Date		Accepted by:			VP-Contracts Title:	00/	24/2020 Date:		

Accepted by:

Standard Terms & Conditions

1. General

2.

3.

b.

- a. Upon request ImageNet Consulting, LLC will supply the manufacturer's suggested yield and fill rates. If the supply consumption exceeds the manufacturers suggested yield and fill rates by more than twenty percent (20%) ImageNet Consulting, LLC may assess a surcharge equal to the manufacturer's suggested retail price (MSRP) of the additional usage.
- b. ImageNet Consulting, LLC may reset supply items (i.e. fuser and maintenance kits) in lieu of replacement so long as print quality is not affected.
- c. ImageNet Consulting, LLC will not be obligated to provide service on Printers or Multi-Function Printers (MFP) where Customer uses (i) supplies; (ii) printer parts; or (iii) paper that does not meet manufacturer's specifications and/or Customer uses supplies or spare parts not obtained through ImageNet Consulting, LLC. ImageNet Consulting, LLC may charge its standard hourly rates to repair Printers or MFPs with service problems as a result of Customer's misuse of these items. The term supplies includes: toner, staples, developer, drums and supply modules.
- d. If the Equipment is modified, altered, or serviced by personnel other than ImageNet Consulting, LLC representative, ImageNet Consulting, LLC may charge Customer for any damage resulting from such modification, alteration, or improper service.
- e. ImageNet Consulting, LLC will not be responsible for delays, inability to provide service calls due to strikes, accidents, acts of God or any other event beyond its control. All Service under this agreement will be rendered during normal working hours of 8:00am to 5:00pm Monday through Friday unless otherwise agreed upon in writing by both parties.
- f. In the event a manufacturer discontinues parts or supplies for a specific device, the unused portion of this Agreement can be transferred to a new machine purchased through ImageNet Consulting, LLC.
- g. In the event of rising fuel costs ImageNet Consulting, LLC reserves the right to add a fuel charge to the monthly, quarterly or annual invoice.
- h. If applicable Customer may exercise the right to reduce the "Base Charge" and "images included" by up to 10%. A reduction of a greater percentage will require that this agreement be terminated and new agreement signed with new billing rates.
- Coverage Excluded: This Agreement excludes the following unless otherwise specified:
 - a. _____ Apper and staples;
 - Any and all equipment not listed on Schedule A or on front of this agreement; external cards, hard drives or supplemental hardware; and software;
 - c. Network Connected Equipment: Network connected equipment will be covered up to the network connection of the Printer/Multi-Function Printer ("MFP"). Issues relating to software and/or connectivity after ninety (90) days of installation will require a new scope of work at the Customer's request and does not effect this Agreement.
 - d. ____ Items damaged by Customer, including but not limited to, doors, paper trays and covers. Replacement of these items will be charged to the Customer at current ImageNet Consulting, LLC rates.
 - e. _____ It is client's responsibility to insure that any connected device meets with their network security policy, included but not limited to any malware protection.
 - Equipment Guidelines: All equipment covered under this Agreement must adhere to the following guidelines:
 - a. Equipment must be placed in a normal office setting with sufficient amount of space for access, free from excessive dust, humidity, temperature and ammonia or other corrosive fumes.
 - b. Equipment must always be operated on an electrical circuit, with proper current, voltage and type of outlets as specified by the original equipment manufacturer. Moreover, if stipulated by the Scope of Services Agreement, Equipment must be operated on an isolated electrical line.
 - c. Equipment must be operated within the specified operational (including usage) specifications.
 - d. Only ImageNet Consulting, LLC furnished supplies and parts may be used on the Equipment.
 - e. ImageNet Consulting, LLC supplies and parts found in equipment not covered within this agreement will be invoiced at the manufacturer's suggested MSRP.
- 4. Additional Equipment: Customer must immediately notify ImageNet Consulting, LLC upon installation and network connection of any additional equipment at Customer's site capable of using ImageNet Consulting, LLC supplied toner cartridges. Upon installation, such equipment will automatically be included as the Equipment under this Agreement and billed accordingly to Customer.
- 5. Back Orders. Unless otherwise noted within this agreement ImageNet Consulting, LLC may provide to customer compatible supplies if unable to receive supplies from the manufacturer due to back orders.
- 6. Term: This Agreement will begin on the Effective Date and continue for a term designated in the Agreement Terms section of this Agreement (the "Initial Term"). This Agreement may renew annually upon mutual agreement of both parties; unless Customer provides written notice to ImageNet Consulting, LLC of its intent to cancel the Agreement at least thirty (30) days prior to the last day of the then current term. ImageNet Consulting, LLC may cancel this Agreement at the end of each term without written notice. ImageNet Consulting, LLC reserves the right to increase contract rates annually, not to exceed 0% of the previous Base Coverage & Excess terms.
- 7. **Payment**: Payment is due thirty (30) days from date of invoice. Customer will pay all federal, state and local sales, use property, excise or other taxes imposed with respect to the equipment listed on this Agreement.
- 8. Assignment: ImageNet Consulting, LLC may sell, assign or transfer this Agreement, without notice. Customer agrees that if ImageNet Consulting, LLC sells, assigns or transfers this Agreement, the new owner will have the same rights and benefits that ImageNet Consulting, LLC now has. Customer agrees that the right of the new owner will not be subject to any claims, defenses, or set offs that you may have against us. In the event of a sale, assignment or transfer, ImageNet Consulting, LLC agrees to remain responsible for our obligations hereunder. Customer may not sell, transfer and/or assign this Agreement without the prior written consent of ImageNet Consulting, LLC, such consent not to be unreasonably withheld.
- 9. Miscellaneous: This Agreement supersedes all prior discussions or understandings between the parties. This Agreement cannot be changed or terminated orally. No modification of this Agreement shall be binding unless signed by both parties. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall still be construed as valid and enforceable. No waiver shall be deemed to be made by any party of any of its rights hereunder unless, the same shall be in writing signed by the waiving party and any waiver shall be a waiver only with respect to the specific instance involved and shall in no way impair the rights or obligations of any party in any respect at any other time.
- 10. Breach or Default: If the Customer does not pay all charges for services as provided hereunder, promptly when due: (1) ImageNet Consulting, LLC may (a) refuse to provide service or supplies for the Equipment or (b) furnish service and supplies on a C.O.D. (cash on deliver) "Per Call" basis at published rates Jurisdiction: This Agreement will be governed by and construed according to the laws of the State of Oklahoma applicable to agreements wholly negotiated, executed and performed in Oklahoma. It constitutes the entire Agreement between parties and may not be modified except in writing signed by duly authorized officers of ImageNet Consulting, LLC and the Customer.
- 11. OTHER THAN THE OBLIGATIONS SET FORTH HEREIN, IMAGENET CONSULTING, LLC DISCLAIMS ALL WARRANTIES, EXPRESSED OR IMPLED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY FOR USE OR FITNESS FOR A PARTICULAR PURPOSE. SAVE AND EXCEPT FOR IT'S OWN NEGLIGENCE OR WILLFUL CONDUCT, IMAGENET CONSULTING, LLC WILL NOT BE RESPONSIBLE FOR DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES ARISSING OUT OF THE PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF THE USE OF THE EQUIPMENT AND THE CUSTOMER HEREBY WAIVES ANY CLAIMS RELATED THERETO.

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