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# MEMO

APPROVED  
06/01/2020



DATE: May 26, 2020

FROM: Matney M. Ellis  
Procurement Director

A handwritten signature in black ink, appearing to read "Matney M. Ellis", with a long horizontal flourish extending to the right.

TO: Board of County Commissioners

SUBJECT: Agreement Extension- Community Service Council/HMIS Technical Support

Submitted for your approval and execution is the attached extension to the agreement between the Board of County Commissioners on behalf of Tulsa County Social Services and Community Service Council, originally approved on June 26, 2017, CMF#241824 and most recently renewed June 24, 2019, CMF#248244.

The Tulsa County Social Services Department requests to extend the current agreement from June 1, 2020 to August 30, 2020 as the Community Service Council will no longer hold the grant or be the lead agency to provide these services after September 30, 2020.

MME / jdf

SUBMITTED FOR: The June 1, 2020 meeting agenda.

CMF# 20201264



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Improving Oklahomans' Lives Through Research, Planning and Action

April 27, 2020

Ms. Linda J. Johnston  
Tulsa County Procurement Division  
2401 Charles Page Blvd.  
Sand Springs, OK 74127

RE: Contract/Agreement Renewal—Homeless Management Information (HMIS) Technical Support

Original CMF#241824, Dated June 26, 2017  
Current CMF#248244, Dated June 24, 2019

To Whom It May Concern,

The Community Service Council would like to request a ninety (90) day-extension of the above listed CMF.

I realize it is customary to sign a one-year MOA; however, after September 30, 2020, the Community Service Council will no longer hold the grant or be the lead agency to provide these services. For these reasons, we are requesting the ninety (90)-day extension.

Thank you for your consideration of this request; it is our pleasure to be partners with you in this great work.

Please contact me if you have any questions or need further information.

Kindest Regards,

Pamela Ballard  
Chief Executive Officer  
Phone: 918-914-9039; Email: pballard@csctulsa.org

CMF# 20201264

