
MEMO

APPROVED
09/07/2021



DATE: August 26, 2021
FROM: Matney M. Ellis
Procurement Director
TO: Board of County Commissioners
SUBJECT: Agreement – Heidelberg USA

A handwritten signature in black ink, appearing to read "Matney M. Ellis", with a long horizontal flourish extending to the right.

Submitted for your approval and execution is the attached agreement between the Board of County Commissioners on behalf of the Tulsa County Administrative Services Department and Heidelberg USA, for remote diagnostics, support and software upgrades for the Prinect Site (serial number PN_PS00002277) for the period of July 1, 2021 through June 30, 2022 at a monthly cost of \$411.55 as further described in the attached.

This agreement is respectfully submitted for your approval and execution.

MME / mlb

SUBMITTED FOR: The September 7, 2021 BOCC meeting agenda.

CMF# 20212028

Heidelberg Partner Program Agreement

Systemservice

Customer	Equipment Location (if different)
Tulsa County Administrative Services Company	Same
218 W 6th Street Rm 030 Street	Company
Tulsa, OK 74119 City, State, Zip Code	Street
918-596-5881 Phone	City, State, Zip Code
	Phone
Victoria Wilson Contact Name	E-Mail
14355943 Customer Number:	7/27/2021 Effective Date
Service Agreement No	Purchase Order Number
	End Date

1. Administrative Services

[James Rea]

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	1	2	3	4	5
Equipment:	Princt Site				
Serial Number	PN_PS00002277				
Service Product Name	SW Upgrades, Support & Install				
Standard Services:					
Parts Supply					
Repair Service					
Remote Diagnostics	X				
Global Expert Network 24/7					
Expert Support	X				
Direct Priority Access					
eCall					
Remote Inspection					
Software Upgrades	X				
Maintenance Inspection					
Monthly Price	\$ 411.55				

Total Monthly Price \$ 411.55 Choose Billing Cycle Monthly

Special Instructions:
 This Heidelberg Partner Program Agreement will renew automatically. The monthly fee is subject to increase annually by 3.0%. The agreement may be terminated at any time with 30 days advance written notice. *PD*

The services and any related parts and materials provided to the Customer hereunder (collectively, the "Services") are as further described in the Heidelberg Partner Program Terms and Conditions-Terms of Service Modules (the "Terms of Service Modules") attached hereto and incorporated herein by this reference and will be provided expressly subject to, and in accordance with, the terms and conditions set forth in the Terms of Service Modules and the Heidelberg Partner Program Terms and Conditions-General Terms (the "General Terms") also attached hereto and incorporated herein by this reference. By signing in the space provided below, the Customer acknowledges and confirms that: (i) the Customer has had the opportunity to read, and has read, the Terms of Service Modules and the General Terms, and (ii) the Customer understands and agrees that all Services purchased by the Customer will be provided expressly subject to, and in accordance with, the terms and conditions stated therein. The pricing of Services stated herein shall only be valid for a period of 30 days after the Effective Date stated above.

"Heidelberg USA"

Authorized Agent's Name: Peggeen Dion
 Authorized Agent's Title: Contract Administrator
 Date: 8/17/21
 Authorized Agent's Signature: *Peggeen Dion*

HUS Sales Representative: Steve Bush

Customer Name: Tulsa County Administrative Services
 Authorized Agent's Name: Stan Sallee
 Authorized Agent's Title: Chairman, Board of County Commissioners of the County of Tulsa
 Date: 09/07/2021
 Authorized Agent's Signature: *Stan Sallee*

Attest: *Michael Willis*
 Michael Willis, County Clerk

Approved as to form:
 James G. Rea
 Assistant District Attorney



CMF# 20212028



SystemService 12/24/36. **Partner Program General Terms.**



[no notes on this page]

General Terms and Conditions

1. Coverage

These Partner Program General Terms (“General Terms”) shall apply to purchases by the customer (“customer”, “You”, “Your”) from Heidelberg USA, Inc. (“Heidelberg USA”, “We”, “Us”, “Our”) of certain services (the “Services” or “Partner Program Services”) as described in the Partner Program Terms of Service Modules set forth below, with respect to printing related equipment, hardware and software (collectively “Products”). The Partner Program Services are separate from any warranty provided under the sale contract for the customer’s purchase of the Products. Equipment must undergo an inspection prior to signing a contract or renewal.

2. Service Charges

Payments of regular periodic charges for Partner Program Services are due and payable 15 days in advance of each payment period. Services that are not included in the Partner Program coverage will be billed at our then prevailing rates and due net 30 days from the date of invoice. You will be responsible for payment of any taxes arising with respect to the Services. We may impose a late charge of up to one and one half percent (1.5%) per month or the maximum rate permitted by law, whichever is lower, on all delinquent payments, and charge You a reinstatement fee, if we have to reinstate your service.

3. Partnership Credit for Prepress & Postpress Equipment

If you purchase certain combinations of Service Modules on eligible prepress or postpress equipment – a “Full Service Program” – you are eligible to receive a fifty percent (50%) credit of the unused value of the contract price of your Full Service Program at the end of each 12 months (the “Partnership Credit”). We will track the time and materials costs for the services actually provided by Us at the standard rates then in effect for each 12 month period of your Full Service Program. The Partnership Credit will be calculated on complete Production Systems including but not limited to CtP devices with loader, processor and stacker, or Folder Feeder plus Station 1, Station 2, Station 3, Delivery, and Polar Systems. The Partnership Credit can be used toward the purchase of any Heidelberg product, service or consumable. If not otherwise advised by the customer, the credit will be applied toward the costs of renewal of the “Full Service Program” coverage. The credit is not payable in cash. If You cancel coverage, then the credit will be forfeited. The credit is also forfeited if You are in default of Your payment or other obligations with respect to Partner Program Services or with respect to any open account or other agreement with Us. Eligible Service Module bundles may include the following for qualifying Prepress CtP Equipment: Parts Supply, Repair Service, Remote Diagnostics, and Expert Support. Eligible Service Module bundles may include the following for qualifying Polar equipment: Parts Supply, Repair Service, Expert Support, and Safety Inspection. Eligible Service Module bundles may include the following for qualifying Postpress equipment: Parts Supply, Repair Service, Remote Diagnostics, Expert Support, Direct Priority Access, and Maintenance Inspections. The Partnership Credit is not available for point of sale CtP or Prinect contract bundles.

4. Partnership Adjustment Pricing for Press Equipment

If you purchase certain combinations of Service Modules on eligible press equipment – a “Full Service Program” – your Service Agreement pricing on all future years will be determined based on usage. Two months prior to each 12 month period, we will track the services provided by us and determine your rolling monthly average usage up to 24 months (depending on the length of your Service Agreement history). We will compare your usage to the list price which is based on typical usage of your covered equipment. If your usage is below list price, 50% of the difference is deducted from the list price to become your price for your Full Service Program the following year. If your usage is over the list price, 25% of the overage is added to the list price to become your Full Service Program price the following year. Pricing for production units will be treated as one piece of equipment for pricing. Production Systems include, but are not limited to Press with CutStar.

5. Heidelberg Obligation

Our sole obligation with respect to Partner Program Services is to provide the described services. Our sole and exclusive warranty with respect to Partner Program Services is that all parts provided in connection with the performance of Partner Program Services will be in working order for 30 days after delivery to you.

6. Termination

In the event that the customer defaults with respect to any of its payments or other obligations in connection with Partner Program Services, including but not limited to its obligations of proper operation, lubrication, cleaning, environmental conditions and ongoing maintenance of the covered Products, Heidelberg USA shall have the right to discontinue Partner Program coverage. If Partner Program coverage terminates or is discontinued, including, without limitation, due to early termination with Heidelberg USA’s consent or due to the customer’s default, the customer shall be obligated to pay to Heidelberg USA any amount by which the cost of parts and services actually provided by Heidelberg USA in connection with Partner Program coverage exceeds the payments made by the customer with respect to Partner Program coverage prior to the date that Partner Program coverage is terminated or discontinued. The Heidelberg Partner Program Agreement can be terminated by you or us at any time by giving 30 days advance written notice.

7. Service Limitations

We may withhold services or terminate Partner Program coverage and charge for time and materials for parts and services provided at standard rates, if You are in default of Your payment or any other obligations with respect to Partner Program coverage or with respect to any open account, account for consumables purchases or any other account or agreement with Us. We are also not responsible to provide Partner Program Services if We are not allowed access to the covered Products or to software related documentation or information. You agree to assist and cooperate with Us in connection with diagnosis and service. Services performed and parts supplied after service under the Partner Program has been cancelled will be billed at Our standard rates.

1. based on usage. Two months...

as agreed between the parties in writing.

[James Rea]

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2. for Partner Program Services

[James Rea]

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3. due and payable 15 days...

[James Rea]

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4. We may impose a late charge...

[James Rea]

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5. The Heidelberg Partner...

[James Rea]

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8. Renewals

~~Partner Program coverage under service modules purchased by the customer may vary in length depending on the agreed duration of the contract. The Partner Program coverage will automatically renew after the end of coverage for successive 12 month terms, subject to our then effective policies and prices, unless You provide us with the required notice of non-renewal. Notice of non-renewal by you is required 30 days prior to the end of a term. Notice of non-renewal by Us will be sent 30 days prior to the end of a term in the event the applicable service for a Product is discontinued, or when determined by us that sufficient supporting replacement parts are no longer available.~~

9. Travel Related Costs

Certain service modules of the Heidelberg Partner Program include travel costs while others do not. For those service modules that include travel costs, those travel costs are only covered for customers located within the 48 contiguous States of the Continental United States and the District of Columbia; variances in the pricing of such service modules may also occur based on the customer's location; customers located outside the 48 contiguous States of the Continental United States and the District of Columbia will be subject to the standard rates and charges for travel related costs, which are limited to travel time and transportation costs. Whether or not travel costs are included under a particular service module, Heidelberg USA reserves the right to assess additional charges for travel costs in circumstances where the customer is located in an area that is remote or difficult to reach.

10. Eligibility

The following conditions apply with respect to Repair Service and Parts Supply module coverage:

Equipment that is not older than 10 years from its date of manufacture is eligible for coverage under the Repair Service and Parts Supply module. With special approval from a Heidelberg service executive, coverage under the Repair Service and Parts Supply module may be permitted on a case by case basis for equipment up to 10 years old from its date of manufacture. A pre-condition to commencement of Repair Service and Parts Supply module coverage is a satisfactory inspection of the equipment by a Heidelberg service technician. The inspection must establish that the products are fully functional and without existing deficiencies, faults, conditions, or environmental parameters that will lead to substandard performance or machine failure. Products which are currently covered under an expiring Heidelberg service agreement and products covered under an expiring warranty may be exempt from the initial inspection requirement, at Heidelberg USA's discretion. Pre-existing deficiencies, faults and conditions must be remedied and repaired at the customer's expense. The cost of the initial inspection shall be paid by the customer. If no deficiencies, faults or conditions are discovered, or all deficiencies, faults and conditions are corrected by an authorized Heidelberg service technician at the

customer's expense, the cost of the initial inspection will be applied as a credit to the cost of the Repair Service and Parts Supply module.

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Kennesaw, GA 30144
Phone 800 437 7388
Email info@heidelberg.com
heidelberg.com/us

1. 8. Renewals Partner Program...

[James Rea]

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SystemService 12/24/36. **SystemService General Terms.**



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1. Customer Responsibility

- a. SystemService Services will be provided as described herein and determined to be appropriate by Heidelberg USA.
- b. The customer is responsible for proper operation, lubrication, cleaning and ongoing maintenance of the covered Product(s) in accordance with the recommendations set forth in the maintenance handbook and/or operator's manual provided with the Product(s). Failure of the customer to perform these obligations shall constitute a default by the customer and will cause SystemService coverage to be discontinued, and Heidelberg USA shall thereafter be relieved of its obligations to provide Services with respect to the Product(s).
- c. The customer shall not impair safety by removing, modifying, or defeating safety guards, safety interlocks or other safety devices.
- d. The customer shall grant access to the Product(s) during the program period, so that an authorized Heidelberg USA technician can perform service on the Product(s).
- e. The customer shall operate the equipment within the specified environmental conditions, as outlined in machine specifications.
- f. The customer shall inform Heidelberg in advance of any Product moves within or outside of the plant.
- g. To provide Digital services and Remote services it is required that equipment is connected to Internet cloud.
- vi. computer viruses, bugs, worms, malware and other computer software and hardware issues and problems;
- vii. use of consumables and materials other than as recommended by Heidelberg;
- b. normal wear and tear;
- c. painting or refurbishing of Products;
- d. service for a Product which cannot be identified (by serial number or otherwise) as covered;
- e. telephone or on-site support for matters not relevant to the use and operation of the covered Product(s);
- f. cleanup of Products in advance of service or maintenance activities;
- g. disposal of used materials and items such as oil, grease, and filters are the responsibility of the customer;
- h. wear parts and consumable items as listed in Service Parts Terms document; work performed on Product by third parties not authorized by Heidelberg prior to intervention;
- i. such items and services that are described as excluded and/or not included will be billed at standard rates;
- j. routine equipment maintenance is the customer's responsibility and is not included under SystemService coverage;

2. Services and Items Not Included

SystemService coverage does not include the following:

- a. performance issues or damage to a Product due to or caused by:
 - i. accident, vandalism, casualties, transportation, fire, water, acts of God, burglary, or other events, circumstances or causes beyond Your and Our control;
 - ii. maintenance, repair, attachments or modifications to, or relocation of, a Product not authorized by Heidelberg;
 - iii. failure of the customer to perform ongoing maintenance of the Products as recommended by Heidelberg;
 - iv. operator error or Your neglect, misuse, abuse, or failure to operate or provide a suitable environment for a Product in accordance with Our published specifications;
 - v. use of software not provided by Heidelberg;

3. Training

Additional training in connection with SystemService is not included in SystemService coverage, but may be made available as further agreed upon between Heidelberg USA and the customer at standard rates.

4. Other Terms and Conditions

SystemService Services are provided in accordance with standard Heidelberg USA service procedures, service hours, and terms and conditions, except to the extent that such standard service procedures, service hours, terms and conditions are superseded by different procedures, hours, terms and conditions specifically stated in the description of the particular SystemService Agreement. Services provided outside of standard service hours will be charged straight time at current straight time rates.

5. LIMITATION OF LIABILITY/DISCLAIMERS

OUR OBLIGATIONS AS SET FORTH IN THESE GENERAL TERMS AND IN THE WRITTEN DESCRIPTIONS OF THE SYSTEMSERVICE SERVICES WITH RESPECT TO WHICH THESE GENERAL TERMS APPLY, AS SUCH DESCRIPTIONS ARE SET FORTH IN THE "TERMS OF SERVICE" PROVISIONS BELOW, ARE IN PLACE OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A

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PARTICULAR PURPOSE. IN NO EVENT, INCLUDING ANY CLAIM ARISING IN CONTRACT OR TORT OR OTHERWISE, OR DUE TO INJURY OR DEATH TO PERSON OR DAMAGE TO PROPERTY, WILL WE BE LIABLE FOR LOST PROFITS, LOST DATA OR OTHER INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATING TO THE SYSTEMSERVICE SERVICES OR PERFORMANCE THEREOF OR THE PRODUCTS COVERED BY THE SYSTEMSERVICE SERVICES. SUCH DAMAGES, FOR WHICH WE WILL NOT BE RESPONSIBLE, INCLUDE, BUT ARE NOT LIMITED TO, DOWN TIME COSTS, LOSS OF REVENUE OR PROFIT, LOSS OF USE OF THE PRODUCT, COST OF ANY SUBSTITUTE PRODUCT, FACILITIES OR SERVICES, OR CLAIMS OF YOUR CUSTOMERS FOR SUCH DAMAGE, OR INJURY OR DEATH TO PERSON OR DAMAGE TO PROPERTY. THE FOREGOING LIMITATION SHALL APPLY EVEN IF WE HAVE BEEN MADE AWARE OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

6. Miscellaneous

The rights to receive SystemService Services may not be assigned by You without Our consent. These SystemService General Terms, and the accompanying written descriptions of the SystemService Services provided to You by Heidelberg USA, constitute the entire agreement between You and Us with respect to the subject matter thereof and may not be varied or modified except in a writing signed by the parties. Neither We nor You are relying on any oral or written representation not contained in these General Terms or in the aforesaid written descriptions of the SystemService Services set forth in the "Terms of Service Agreement" provisions below. All documentation, agreements and disputes with respect to SystemService Services shall be governed by, construed in accordance with, and enforced pursuant to, the laws of the State of Georgia, and all actions in connection therewith or arising therefrom shall be brought in the Courts of the State of Georgia, and the parties agree to accept and submit to the personal jurisdiction of each such Court. Any different or additional terms not set forth in these General Terms or the aforesaid written descriptions of the SystemService Services are hereby rejected.

Terms of Service

1. Repair Service Parts

- a. Services Provided

Under the Parts Supply, Heidelberg will provide repair parts determined by a Heidelberg service technician to be necessary for repair of equipment. The repair parts may be newly manufactured parts or parts that are sufficient, in terms of quality, durability and life time, for repair purposes as determined by Heidelberg USA.
- b. Obligation to Return Exchanged Parts

To the extent that any parts being replaced in conjunction with Repair Services are covered by a Heidelberg parts exchange program, Heidelberg shall become the owner of the replaced parts. In the event that the part is replaced by the operator, with Heidelberg approval, the customer becomes responsible for returning the replaced part to Heidelberg. A return fee will be incurred if parts are returned after thirty days from purchase. Parts delivered to the customer as

part of a service order that have not been installed by a Heidelberg technician or have not been approved by Heidelberg to be installed by someone else, remain the property of Heidelberg.

- c. Spare Parts Ordering and Delivery Times

Heidelberg's Expert Help Desk accepts and clarifies parts orders Monday through Friday from 8 am to 8 pm EST. In addition, parts orders can be placed outside of regular service hours 24/7 throughout the year. After review of the order by a Heidelberg service technician, the parts order can be processed early in the morning of the following business day. Delivery of repair parts is typically within 24 hours, if delivered through Heidelberg's American Logistics Center and 48 hours, if delivered through Heidelberg's World Logistics Center.
- d. Excluded Services

The following parts are not covered by Repair Service Parts:

 - i. Wear parts and consumables; wear parts and consumables are specially marked and will be always charged according to current price lists;
 - ii. Installation of delivered repair parts not covered by SystemService;
 - iii. Parts needing repair or replacement due to events or circumstances outside of normal use and operation of the equipment. Examples include, but are not limited to: power surges, short circuits, loss of power, lightning, fire or water damage, theft, and other causes that are outside of normal use and operation of the equipment or that would normally be covered by casualty insurance on the equipment;
 - iv. Parts needing repair or replacement in connection with or due to improper or unprofessional operation of the equipment or use of non-approved consumables and wear parts;
 - v. Non-Heidelberg approved accessories;
 - vi. Parts associated with technical improvements offered by Heidelberg including but not limited to optional retrofits, functional upgrades and extensions;
- e. Parts Installation

The Heidelberg Expert will also determine whether part installation should be performed by a Heidelberg service technician or whether it may be performed by the customer. If it is determined that on-site service by a Heidelberg service technician is required, and if the customer chooses not to follow the recommendation to use a Heidelberg service technician to perform installation, Heidelberg shall have the right to terminate coverage under the Parts Supply module as well as other SystemService coverage's.

1. Georgia,
Oklahoma

[James Rea] PD

2. the Courts of the State...

Tulsa County, Oklahoma

[James Rea] PD

2. Repair Service

a. Services Provided

Services provided under the Repair Service module shall be as determined by a Heidelberg service technician. Repair Service includes service work performed in connection with exchanges of parts and assembly of new parts as necessary to restore the functionality and condition of the equipment and components, all performed by Heidelberg's highly skilled and trained service technicians and in accordance with Heidelberg's state of the art expert knowledge. If a reinstallation of systems and application software is necessary because of the nature of the repairs made, this reinstallation service will be covered by the SystemService Repair Service.

b. Requests for Repair Service

You can request repair service anytime day or night. During the hours of 8:00am to 8:00pm EST Monday through Friday, on business days, you will reach a Service Coordinator. Outside of these hours, your call will be electronically dispatched to your Service Coordinator for action the morning of the next business day. A Service Technician will ordinarily be dispatched to be on-site within 24 hours from the time the Repair Service was requested for customer locations on the continental United States. Customers in Alaska, Hawaii and other off shore locations may have longer response times. If you request service before 7:00am or after 6:00pm local time during the week, or anytime on weekends or holidays, you will be charged straight time at current straight time rates. Service during these hours is subject to availability.

i. In the event that a Heidelberg Technician is asked to perform a different service task outside of the originally outlined service task the customer shall assume responsibility for any damages that may occur due to the result of delaying completion of the original service call.

ii. Service support requests need to be provided through service 1-800 number, Priority Access number, e-Call, or Heidelberg Assistant. Requests directly to individuals or outside service channels may delay the response time.

c. Excluded Services

The following services and items are excluded from Repair Service:

- i. Services in connection with or related to hardware/software upgrades;
- ii. Installation of additional accessories for the equipment;
- iii. Installation of Wear and Tear or Consumable parts that are not covered and will be charged according to current pricing lists;
- iv. Service work that is not related to repairs or the

resolution of technical issues, for example, service work that relates to the cosmetic appearance of the equipment or components. Repair service and other service work performed in connection with or due to events or circumstances outside of normal use and operation of the equipment. Examples include, but are not limited to: power surges, short circuits, loss of power, lightning, fire or water damage, theft, and other causes that are outside of normal use and operation of the equipment or that would normally be covered by casualty insurance on the equipment;

v. Repair service and other service work performed in connection with or due to improper or unprofessional operation of the equipment or use of non-approved consumables and wear parts;

vi. Domestic accessories and non-Heidelberg accessories;

vii. Labor associated with technical improvements offered by Heidelberg including but not limited to optional retrofits, functional upgrades and extensions. Labor associated with work performed on Product by third parties not authorized by Heidelberg prior to intervention;

d. Repair Parts

Only Heidelberg original parts may be used in conjunction with services performed under the Repair Service module. If the customer chooses to use non-Heidelberg parts, Heidelberg shall have the right to terminate coverage under the Repair Service module as well as other SystemService coverage's.

3. Remote Support

a. Services Provided

Upon notification from the customer of an equipment, component or software issue or problem and the customer's request for Heidelberg's assistance in connection therewith, Heidelberg will perform a computer assisted diagnosis when possible to do so. Heidelberg will endeavor to resolve the issue or problem by telephone under the Remote Support Service to the extent possible. If on-site service is required, Heidelberg will coordinate scheduling of a service technician with the customer.

b. Request for Remote Diagnostics

Heidelberg's Central Call Desk accepts requests for Remote Diagnostics Service Monday through Friday from 8 a.m. to 8 p.m. EST for prepress and press products. Postpress requests are accepted Monday through Friday from 8 a.m. to 5 p.m. EST. Outside of these standard support hours Remote Diagnostics Service can be requested through the Global Expert Helpdesk that operates 24/7. In order to place a call for Remote Diagnostics Service customers will be provided with a Direct Priority Access phone number for that purpose. Direct Priority Access and Global Expert Network 24/7 are currently limited to press products only.

- c. **Technical Requirements**
Remote Diagnostics Service will be connected to the equipment during the installation. For Web-Based Remote Diagnostics Service, the customer must have internet access and must connect the Remote Diagnostics Service product to its Local Area Network. The customer is responsible for all telecommunication and networking equipment external to the product required for Remote Diagnostics Service to function.

4. eCall

- a. **Services Provided**
eCall automatically generates an alarm on the press console when there is an impending service issue. With the touch of a button, the operator can send the pertinent data directly to the Heidelberg SystemService organization and a preliminary diagnosis is performed. A technician will then call the customer with a detailed analysis.
- b. **Requests for eCall**
eCall notifications are generated through certain press consoles

5. Software

- a. **Services Provided**
Software updates bring the machine to the latest index version for the currently installed version.
 - i. The customer will receive a description of the update, and if in the unusual circumstance a new function is introduced, information about this function will also be provided;
 - ii. Software updates are used to eliminate code errors and in certain cases, depending on the network settings within the print shop, these updates can be sent directly to the machine;
- b. **Excluded Services**
The following services are excluded from Software Updating:
 - i. **Software upgrades:** Software upgrades are defined as an upgrade that brings additional functions/features based on a newer Software version;
 - ii. Software upgrades are not included in Software Services;

6. Maintenance Inspection

- a. **Services Provided**
Maintenance Inspections for equipment and components will be provided by a qualified Heidelberg service technician. The appropriate type of inspection may vary somewhat depending on the applicable maintenance interval. The Heidelberg service technician will perform a thorough on-site Maintenance Inspection following the Heidelberg Maintenance Checklist for inspections performed at the applicable interval. The customer will be informed about any recommended repair service and parts repair or replacement. A

Maintenance Inspection is normally performed approximately ten (10) months after the start of service under the SystemService.

- b. **Scheduling of Maintenance Inspection**
Maintenance Inspection scheduling will be determined between Heidelberg and the customer. Maintenance Inspections will be performed during regular service hours, Monday through Friday from 8 a.m. to 5 p.m. local time. If the customer would like to have the Maintenance Inspection performed after these hours or on weekends, straight time charges will apply and be charged separately from SystemService at Heidelberg's then current rates and Travel related expenses.
- c. **Responsibility of the Customer**
The customers shall grant access to the equipment on the pre-scheduled date. The customer is responsible for cleaning the equipment prior to the Maintenance Inspection and making sure that the equipment is accessible to the Heidelberg service technician. During the inspection, the customer shall provide an operator or other qualified employee to assist in the inspection. It is the customers responsibility to provide approved lubricants.
- d. **Excluded Services**
The following services are excluded from the Maintenance Inspection module:
 - i. Delivery or installation of software, software upgrades, service releases or software updates and related services.
 - ii. Service parts and installation of those parts.
 - iii. Repair service for equipment or components.

This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

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